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June 30, 2021

Judy Monson, Clerk
Woodbury Township
302 3rd Street, PO Box 565
Sergeant Bluff, IA 51054

Re: Letter of Intent – Cemetery Expansion Project

Dear Mrs. Monson:

This letter is a follow up to the discussions that Joe Hanson has been having with the Woodbury Township Board of Trustees (the “Board”) concerning the relocation and expansion of the Woodbury Township Cemetery (the “Cemetery”). We thought it would be helpful to provide the Board with a contingent offer in writing to solidify our commitment to this matter.

At this outset, we want to acknowledge that this is a large project with many variables. We appreciate the time that you and the Board have invested in considering the best path for the community. We believe that this opportunity can only be accomplished through a partnership that is built on transparency. With this partnership, the end result will be something that benefits the community for many generations.

Current Cemetery Site

Brickworks is actively mining the area directly to the east of the site of the Cemetery (the “Current Cemetery Site”). It also owns all of the property that surrounds the Current Cemetery Site. The Current Cemetery Site sits on an “island” that can only be accessed through Cemetery Road. The location of the current Cemetery prevents further expansion to meet the needs of the community. However, we believe it also creates an opportunity for an exchange of property if certain conditions can be satisfied.

New Cemetery Site

Brickworks North America (“Brickworks”) currently owns a 10 +/- acre parcel north South Ridge Road in Sergeant Bluff, Iowa. This parcel is currently leased by the City of Sergeant Bluff for its green waste program. We propose that this parcel be used as the new site for the Cemetery (the “New Cemetery Site”).

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Here is an aerial picture of the New Site for your reference:



Conditional Exchange of Property

If the Board is willing to relocate the Cemetery to the New Cemetery Site and if the appropriate approvals are received from the Court, Brickworks will agree to fully pay for the following:

- Construction of a new Cemetery at the New Cemetery Site that will be in compliance with architectural plans that are submitted to and approved by the Board;
- All expenses associated with the research to locate the current addresses for the next of kin of those interred at the Current Cemetery Site and the owners of an unused plots at the Current Cemetery Site;
- All expenses associated with notification of the next of kin and plot owners of this proposal as well as the expenses of notifying them in connection with the process of obtaining Court approval;
- All expenses associated with the creation and hosting of an informational website for the project that includes an online survey for Next of Kin and plot owners regarding their opinion about the project;
- All legal fees and expenses associated with obtaining approval from the Woodbury District Court for relocation of the Cemetery from the Current Cemetery Site to the New Cemetery Site, including permission for disinterment at the Current Cemetery Site and reburial at the New Cemetery Site;
- All legal fees associated with the exchange of property: marketable title to the real estate at the New Cemetery Site will be transferred to the Board and marketable title to the real estate at the Current Cemetery Site will be transferred to Brickworks;

- After receipt of Court approval, all expenses associated with hiring and employment of a Project Manager to supervise the project and keep the website updated on progress of the relocation;
- Relocation of all of the burial sites in the Current Cemetery Site to the New Cemetery Site including all expenses associated with retention of a licensed funeral director to supervise the disinterment and reburial process; and
- Any and all State/Government filing fees associated with the relocation of the Cemetery from the Current Cemetery Site to the new Cemetery Site.

This letter outlines our proposal to move forward on this project. We request that you review this proposal and let us know any comments and suggestions that you may have.

We look forward to working with you.

Sincerely,



Mark Ellenor
President – Brickworks North America
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